

**Cumberland County Library System
Board of Trustees
Monthly Meeting Minutes
June 15, 2009**

Call to Order

The regular meeting of the CCLS Board was called to order by President William Gould at 4:04 p.m. in the meeting room of the Cumberland County Library System, Carlisle.

Members Present

Nancy Besch, Nancy George, William Gould, Alicia Stine (alternate), Elizabeth Stone, and Marcey Whiteside.

Others Present

Nan Cavanaugh, Jonelle Darr, Sue Erdman, Bonnie Goble, Dennis Marion, Linda Rice and Denise White.

Minutes & Treasurer's Report

Previous Minutes

The minutes from the May 15, 2009 board meeting were approved as submitted.

Treasurer's Report

The Library System Board unanimously moved to file April's and May's 2009 Treasurer's Report for audit. The board also reviewed and accepted the Current Cash spreadsheet as presented.

The Board Treasurer reviewed and initialed May's bank statements, cancelled check records and reconciliation reports for the system's general, LSTA and foundation accounts.

Executive Session

The system board went into an Executive Session to discuss real estate issues with county Chief Clerk Dennis Marion.

Reports

After the Executive Session, the system board resumed its meeting with the following:

Executive Director's Report

Learning and Innovation

Leadership Development

PaLA Academy of Leadership Studies

The Pennsylvania Library Association launched its first PaLA Academy of Leadership Studies (PALS) on June 7-10, 2009 at the Penn Harris Radisson in Camp Hill. Fredricksen Library hosted a reception for the 25 new professionals on Sunday evening. Jonelle Darr served as one of 6 mentors for the new librarians during the four day workshop. While Cumberland County did not have any of its new librarians represented this year, the system did receive excellent visibility for the new, talented young professionals who attended. We hope to nominate several new librarians when the institute is offered again.

Financial Management

Resource Acquisition

eRate Funding

The Simpson Public Library has been notified it is eligible for \$842.40 in eRate funding. This brings the system's total grant award to \$52,119.96

Library	Amount
Bosler Memorial Library	\$ 1,518.00
Cumberland County Library Sys	\$ 47,930.40
John Graham Public Library	\$ 648.96
Joseph T. Simpson Public Library	\$ 842.40
Shippensburg Public Library	\$ 1,180.20
TOTAL	\$ 52,119.96

State Funding Situation

Governor Rendell is expected to announce a revised budget plan soon that will include approximately \$400 million more in program cuts. This is necessary because the recession continues to decrease the pace of tax collections for state coffers. Right now, most observers believe that the budget shortfall going into the next budget will be a little more than \$3 billion out of a budget that totals roughly \$28 billion.

PaLA advises that the library community continue to urge personal contact—notes, emails, visits, and phone calls—with our State Senator, State Representatives, and Governor Rendell. The library advocacy message remains the same:

1. Libraries are bursting at the seams serving the unemployed, their families, and others most in need. Don't cut our funding and force us to close our doors for people who most depend on us.
2. Cutting state funding will cost Pennsylvania badly needed federal funds. Federal money pays for shared resources and incentives for local projects. Cuts already proposed could cost Pennsylvania anywhere from

\$1 million to \$3.8 million in federal funding. Level funding will preserve Pennsylvania's fair share, roughly \$5.9 million.

PaLA asks that we send copies of correspondence to both Governor Rendell and the Commissioner of Libraries, M. Clair Zales:

Governor Ed Rendell
225 Main Capitol Building
Harrisburg, PA 17120
http://sites.state.pa.us/PA_Exec/Governor/govmail.html

M. Clare Zales
Commissioner of Libraries
PA Department of Education
333 Market Street
Harrisburg, PA 17126-1745
mzales@state.pa.us

Legislative updates, talking points, FAQ, advocacy nuggets, and sound bites are available at www.palibraries.org.

Please let Glenn Miller know of any feedback you receive from your legislators. Send him an email at, glenn@palibraries.org or fax to 717-766-5440.

Mrs. Darr recommended that the library system begin posting information about the budget situation on its web site and preparing printed information for its customers. Web site samples of this information were presented to the board. ***After review, the system board unanimously agreed to proceed immediately with posting information on its website and issuing printed information to customers.***

Unfinished Business

2008 Audit

The board unanimously accepted the 2008 audit as presented at last month's meeting. As requested by the board, Mrs. Darr contacted the county controller's office and determined that the county does not have any plans to create an irrevocable trust to fund its post-retirement benefits program. The library system board also agreed not to fund an irrevocable trust at this time.

Central Pennsylvania Energy Consortium

The system office, as with some of the member libraries, has already signed agreement with the Richard's Energy Group for group electricity pricing. Thus, the system office will not be signing any agreement with PACE.

Energy Efficiency Stimulus Funds

Mrs. Darr reported that the county has submitted an application for over 2 million dollars in federal energy stimulus funds. A committee, chaired by Planning Director Kirk Stoner will have 120 days to review applications from local entities for funding. Applications are not yet available.

Building and Office Furniture

Mrs. Darr reported the library system has accepted a gift of surplus, used office furniture (workstations) from the Administrative Office of Pennsylvania Courts. The county maintenance department will handle dismantling and storing the equipment until it can be used in a new library system facility.

New Business

System Policies

The system board unanimously approved the systemwide policies:

- *Circulation Policy*
- *STAR Service Policy*
- *Copyright and Fair Use Policy*
- *Library Volunteer Policy*
- *Computer Resources Policy and Employee Email Sign Off Form*

District Library Services Agreement

The system board unanimously approved the Agreement for District Library Services for 2009-10 negotiated by the District Library Negotiating Team.

News from Member Libraries

News from member libraries was shared.

Recognition of Visitors & Visitors Concerns

There were no visitor concerns.

Adjournment

The meeting adjourned at 5:20 p.m. for an orientation to the new web site. The next meeting of the Cumberland County Library System will be held on Monday, July 20, 2009 at the Cumberland County Library System administrative office at 4:00 p.m.